

Workshop “GTI Project Proposal Writing”

25 & 26 September 2019

Date and Time:

September 25 and 26, 09:00 – 16:30

Venue:

Meeting Room, GIZ Mongolia Main Office,
5th Floor Naiman Zovkhis Building (Opposite to School No.1), Seoul street-21, Ulaanbaatar

Background and Objectives:

Background: Mongolia has been a member of Greater Tumen Initiative (GTI) since its inauguration in 2006. Mongolian focal points are the corner stone of Mongolia's cooperation under the GTI framework. Opportunities to use GTI Soft-Project Financing Mechanism remain underutilized so far.

Goal: Enhance the skills and knowledge to develop, apply for and implement GTI Soft Projects and improve cooperation within Mongolia and with relevant partners under the GTI framework.

Method: Expert input, discussions and group work, practical example

Preparation: (Participants) **please bring project ideas and if available project applications/proposals for practical use in the workshop, make yourself familiar with the GTI project application form and guidelines**

September 25		
Time	Position	Responsible
09:30 – 10:00	Registration/Welcome Coffee	
10:00 – 10:15	Welcome Remarks	Mr. B. Tuguldur (Director, GTI Secretariat) Ms. Amarjargal Delgersaikhan, (Officer, Development Financing Department, MoF)
10:15 – 10:45	Introduction to the Meeting <ul style="list-style-type: none"> Workshop Objectives and Programme Get to know each other Expectations of Participants 	G. and Th. Trede
10:45 – 11:15	Workshop <ul style="list-style-type: none"> Introduction to the GTI Funding (Objectives of GTI, Funds, Fund-size, best practice of successful funding) Recent applications, acceptance and implementation of Soft-Projects within GTI 	Mr. B. Tuguldur (Director, GTI Secretariat) G. and Th. Trede

September 25		
Time	Position	Responsible
11:15 – 12:15	Workshop: “Project Application: Background & Rationale” <ul style="list-style-type: none"> Introduction How-to, Hints and Tips Tools and Instruments (Problem analysis, stakeholder mapping etc.) 	G. and Th. Trede
12:15 – 13:00	Individual/Group-Work: “Project Application: Background & Rationale” <ul style="list-style-type: none"> Practical Application on “your proposal” Presentation 	Participants
13:00 – 14:00	Joint Lunch	all
14:00 – 14:45	Workshop: “Project Application: Goal, Objective(s), Activities & Expected Outputs” <ul style="list-style-type: none"> Introduction How-to, Hints and Tips Tools and Instruments (LogFrame, Indicators etc.) 	G. and Th. Trede
14:45 – 15:30	Individual/Group-Work: “Project Application: Goal, Objective(s), Activities & Expected Outputs” <ul style="list-style-type: none"> Practical Application on “your proposal” Presentation 	Participants
15:30 – 15:45	Tea Break	all
15:45 – 16:45	Workshop: “Project Application: Inputs” <ul style="list-style-type: none"> Introduction How-to, Hints and Tips Tools and Instruments (Resource Planning) 	G. and Th. Trede
16:45 – 17:00	Open Questions, Closing	G. and Th. Trede

September 26		
Time	Position	Responsible
09:00 – 09:15	Recap of the Previous Day	G. and Th. Trede
09:15 – 10:15	Workshop: “Project Application: Work Plan” <ul style="list-style-type: none"> Introduction How-to, Hints and Tips Tools and Instruments (Gantt-Plan) 	G. and Th. Trede
10:15 – 11:15	Individual/Group-Work: “Project Application: Work Plan” <ul style="list-style-type: none"> Practical Application on “your proposal” Presentation 	Participants
11:15 – 11:30	Tea Break	all

September 26		
Time	Position	Responsible
11:30 – 12:15	Workshop: “Project Application: Budgeting” <ul style="list-style-type: none"> • Introduction • How-to, Hints and Tips • Tools and Instruments (Budget) 	G. and Th. Trede
12:15 – 12:30	Workshop: “Project Application: Reporting and Monitoring Arrangement” <ul style="list-style-type: none"> • Introduction • How-to, Hints and Tips • Tools and Instruments 	G. and Th. Trede
12:30 – 13:00	Closing <ul style="list-style-type: none"> • eCoaching (topics and form) • Open Questions • Evaluation 	G. and Th. Trede
13:00 – 14:00	Joint Lunch	all
14:00 – 14:30	Focal Workshop: “Tourism Board meeting organised by Ministry of Environment and Tourism of Mongolia in June 2019” <ul style="list-style-type: none"> • Report/Results • Outlook / Future Plans • Lessons learned: <ul style="list-style-type: none"> ○ Know how Projects proposals ○ Challenges by Event organizations 	Mr. Ts. Gerelsaikhan, (Officer, Tourism Policy Coordination Department, Ministry of Environment & Tourism) (TBC)
14:30 – 15:00	Focal Workshop: “Local Cooperation Committee Meeting and Logistic Sub-Committee Meeting organised by Khentii province in July 2019” <ul style="list-style-type: none"> • Report/Results • Outlook / Future Plans • Lessons learned: <ul style="list-style-type: none"> ○ Projects proposals ○ Challenges by Event organizations 	Ms. Munkhjargal, (Officer, Khentii Governor office)
15:00 – 15:30	Focal Workshop: “Consultative Commission meeting to be participated by the Ministry of Finance in August 2019 in China” <ul style="list-style-type: none"> • Report/Results • Outlook / Future Plans • Lessons learned: <ul style="list-style-type: none"> ○ Projects proposals ○ Challenges by Event organizations 	Ms. D.Amarjargal, (Officer, Deveopment Financing Department, Ministry of Finance)
15:30 – 15:45	Tea Break	all
15:45 – 16:15	Workshop:	G. and Th. Trede

September 26		
Time	Position	Responsible
	<ul style="list-style-type: none"> • Open question/Discussion rounds • Evaluation and future steps 	
16:15 – 16:30	Closing	Zolzaya, N.

Background information	
Sponsor	German Federal Ministry for Economic Cooperation and Development (BMZ)
Organiser	Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH “Support of Regional Economic Cooperation in Asia (SRECA)”. www.connecting-asia.org
Language	The meeting will be conducted in Mongolian and English.
Contact	Ms. Zolzaya Sambuunjam, Project Expert RCI sambuunjam.zolzaya@giz.de
Logistic support	please see list of workshop needed materials